

Organ and Tissue Donor Awareness Board Meeting

Appoquinimink State Service Center

Middletown, Delaware

Monday, September 23, 2019 10:00 a.m. – 11:30 a.m.

Members Present: M.S. Jones, J. Fredel, M. Wagner, J. Hammond, J. Quirk, T. Woodson

Guests: J. Carney **Excused:** J. Weinstock, Dr. Swanson, A. Anthony, T. Franzen

Staff: M. Mendoza

<u>TOPICS</u>	<u>LEADER</u>	<u>DISCUSSION SUMMARY</u>	<u>ACTIONS OR PLAN</u>
<u>Review of Agenda</u>	J. Fredel	The meeting convened at 10:00 a.m.	Meeting convened
<u>Announcements</u>	MS. Jones	M. Jones officially announces her retirement date and thank the board for allow her to serve.	Retirement
	J. Fredel	The Board presented M. Jones with a certificate of appreciation for her service with the Organ and Tissue Donor Awareness Board and thanked her for serving the people of Delaware with so much compassion and dedication.	
<u>Consent Agenda</u>	J. Fredel	The Consent Agenda, which included the minutes of the May 20, 2019 meeting, Fiscal Activity Report, the DMV Statistics with revisions, GOL Activities Report and the Members Appointment Status, was reviewed and accepted by member vote with correction.	Informational Motion to accept by M. Wagner, seconded by J. Hammond. Motion passed
<u>Presentations</u>	J. Fredel	Community Partner Report , J. Fredel met with the Blood Bank of Delmarva to discuss possible projects. They would like to try and pilot the Citizen Ladder project the spring of 2020. They also discussed as a pilot to place a Kiosk in the Christian Care Center.	More information to come on these programs in the future.
<u>Old Business</u>			
A. <u>DMV Report</u>	J. Carney for A. Anthony	J. Carney explained why there were discrepancies with the DMV report. She also mention that there are still issues in the processing of the report but when it is fixed. She will try to generate a new report with the new queries that the Board requested. More information will be presented at the next meeting.	Continual work is being done on this project.
B. <u>Strategic Plan Updates</u>	J. Fredel	No new updates	
C. <u>Grant in Aid Funds</u>	MS. Jones/J. Fredel	MS. Jones explained the funding process to the board. It was decided that the board would come up with spending proposals for the next meeting. The board members will have to explain the proposal and what impact it will have on the residents of the state.	More information to come on these programs in the future.
D. <u>Tax Check-off</u>	MS. Jones/J Fredel	MS. Jones communicated with finance and was told that only way to build OTDAB's trust fund is through the Tax-check-off method.	Completed
E. <u>Additional Old</u>			

<u>Business</u>	MS. Jones	No additional old business	
F. <u>Members Appointment Status</u>	J Fredel	J. Fredel will be looking for a coordinator to take over MS. Jones' position.	In progress
<u>New Business</u>			
A. <u>Presentation</u>	T. Woodson	Presented a new project call Save 8. This program tells how one person can save eight lives through donor donations. After the presentation the board discussed how they could help promote the program.	Informational
<u>Adjourn:</u> J. Hammond moved to adjourn the meeting and MS. Jones seconded the motion. The meeting adjourned at 11:45 a.m. Next meeting will be held on Monday, November 18, 2019, 10:00 a.m. to 12:00 p.m., at the Appoquinimink State Service Center, Middletown.			